



**June 7, 2011**

**City Council  
Committee Report**

**To: Mayor & Council**  
**Fr: Colleen Neil, Recreation Manager**  
**Re: Municipal Alcohol Policy**

**Recommendation:**

That Council hereby authorizes a one time variance of City of Kenora Municipal Alcohol Policy – Policy #CS-01-01 to allow 60% of all servers and door staff to be Smart Served certified and up to one hour to vacate temporary licenced city facilities for large events taking place at the Harbourfront during the months of July and August 2011.

**Background:**

In March of 2010 Council authorized an amendment to the City of Kenora Municipal Alcohol Policy – Policy #CS-01-01.

The City of Kenora, O.P.P, Lake of the Woods District Hospital Addictions program staff and the Liquor License Control Board were all consulted for the purpose of reviewing and drafting the Municipal Alcohol Policy.

The policy was updated to reflect changes in: policing and enforcement, updated information with regard to permits through the LLCB, to allow the City Clerk to authorized endorsements and community festivals. This was all completed to ensure that City of Kenora communicates due diligence to the public hosting events on or in City of Kenora property.

Once such change was to increase the percentage of certified servers from 50% to 100%. This increase has caused some concern for the larger special event holders (KBI and Harbourfest). In meeting with the groups they agree that moving toward a 100% is a good goal however, they would like time to achieve the 100% and would like consideration to be given for yearly increases. These groups feel that they can be at 60% for this years event. In consultation with the O.P.P. and the City Representative it is agreed that this will not cause any problems and are supporting the groups request for a variance of the Municipal Alcohol policy from 100% Smart Served Certified servers to 60%.

Under section 11. (x) of the Municipal Alcohol Policy: Patrons must vacate facilities 30 minutes after time specified as closing time on the special occasion permit or council resolution for caterer's endorsement. The larger events listed above are asking that the One Hour be given as it is difficult to clear large crowds out in a 30 minute time period. This variance has also been discussed with the O.P.P. and they are in agreement that for large gatherings this is a reasonable request.

**Communication Plan/Notice By-law Requirements:**

O.P.P., Clerk, Recreation Services, Harbourfest Committee